

THE NYIKA-VWAZA (UK) TRUST

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

6 April 2018 to 5 April 2019.

Charity Number 1105105

# THE NYIKA-VWAZA (UK) TRUST

## TRUST INFORMATION

Trustees	Thomas Geoffrey Lupton David William Billing Michael John Budgen Jonathan Hanson Jennifer Anne Kettlewell Jonathan Ralph Timberlake	Chairman
Hon. Secretary and Treasurer	Peter Richard Lawrance	Re-appointed 16 April 2018
Canadian Representatives	Ms. Sigrid Anna Johnson and Mr. Don McMaster	
Banker	TSB	
Investment Manager	Thomas Miller Investment Level 2 Samuel Harris House 5-11 St Georges Street Douglas IM1 1AJ Isle of Man	
Honorary Independent Examiner	Charles F Straughan	
Registered Office	50 Brewery Road Woking GU21 4NA Surrey	
Charity Number	1105105	
HMRC Charities Ref.	XR81083/0	

# THE NYIKA-VWAZA (UK) TRUST

## TECHNICAL ADVISORY GROUP

As at 5 April 2019

### TECHNICAL ADVISORY GROUP

Carl Bruessow	Reptiles
Francoise Dowsett-Lemaire	Birds and Evergreen Forests
Robert Dowsett	Birds and Butterflies
Cornell Dudley	Insects
David Happold	Mammals
Meredith Happold	Mammals
Pat Hardcastle	Forestry
Sigrid Anna Johnson	General
Isobyl La Croix	Orchids
Brian Morris	Ethnobiology
Peter Overton	Biodiversity Research Expeditions
Marianne Overton M.B.E.	Biodiversity Research Expeditions
Jonathan Timberlake	Vegetation Ecology
Denis Tweddle	Fish

## THE NYIKA-VWAZA (UK) TRUST

### THE TRUSTEES' REPORT FOR THE YEAR ENDED 5 APRIL 2019

#### Report of the trustees for the year ended 5<sup>th</sup> April 2019

The trustees present their annual report and financial statements of the Trust for the year ended 5<sup>th</sup> April 2019. The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's trust deed, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard 102 applicable in the UK, published on 16 July 2014.

#### Objectives and activities for the public benefit

**Objects of the Trust.** The objects of the Trust are:

- i) To provide for the benefit of the public the conservation, protection and improvement of the physical and natural environment, particularly but not exclusively of the Nyika National Park and Vwaza Marsh Wildlife Reserve in Malawi, Africa; and
- ii) The advancement of the education of the public in nature conservation generally and in particular but not exclusively of the Nyika National Park and Vwaza Marsh Wildlife Reserve in Malawi, Africa.

**Public Benefit.** The Trust provides public benefit by:-

- (i) Publicising and promoting knowledge around the world about the existence of the two national parks in the remote north of Malawi and about their precious fauna and flora;
- (ii) Providing funds for the conservation of the two national parks for which the Malawi Government lacks the necessary resources;
- (iii) Promoting the education of the public, both within Malawi and around the world, about the fauna, flora and other attributes of the two parks and heightening their appreciation of these assets;
- (iv) Encouraging Malawians to comprehend the importance and value of the two parks as part of their national heritage;
- (v) Developing an archival bibliography and information depository of the assets and other aspects of the two parks;
- (vi) Helping to fund improvements of a social and welfare nature for the people who live in the vicinity of the parks;
- (vii) Assisting to conserve in a healthy condition the habitats of the parks as a major source of water and food (e.g. honey) for the welfare of Malawians.
- (viii) Working to preserve the parks in their natural state for the world and posterity.

#### Structure, Governance and Management

The Trust is a registered charity, number 1105105, and is constituted under a Trust deed dated 13 July 2004.

## **Trustees.**

New trustees are appointed by the existing trustees and serve for three years after which they may offer themselves for re-appointment. The Trust Deed provides for a minimum of three trustees.

All the trustees are committed to the objects of the Trust. The Chairman, Tom Lupton, lived and worked in Malawi through the 1970/90's, thereafter returning periodically. All the other trustees have either lived in Malawi or have close connections with the country.

New trustees are appointed by a resolution of the continuing trustees having regard to their appropriate skills, knowledge and experience. On appointment, new trustees sign a model trustee declaration statement committing them to giving of their time and expertise. The welcome pack includes a copy of the governing Trust Deed, trustee board and sub-committee minutes, a copy of the last three years 'annual reports and accounts', and a copy of the Charity Commission's guidance 'The Essential Trustee: What You Need to Know' and 'Public Benefit: running a charity' and are required to sign their acceptance of the provisions of the Data Protection Policy.

## **Governance.**

At the periodic trustees' meetings, the trustees agree the broad strategy and areas of activity for the Trust, including consideration of grant making, investment, reserves and risk management policies and performance. The Trust's policies as regards to Risk Management, Privacy, Data Protection and Safeguarding are reviewed and agreed annually.

During the year the trustees held three Ordinary Meetings in London. Day-to-day administration is conducted by the Hon. Secretary and Treasurer, Peter Lawrance, in consultation with the Chairman and trustees as appropriate.

All trustees give of their time freely and no trustee remuneration was paid in the year. Details of trustee expenses and related party transactions are disclosed in note 2 to the accounts.

## **Relationship with the Malawi Government**

The Malawi Government is appreciative of the contribution being made by the Trust in its current role as significantly engaged in education in Malawi.

We are also grateful to be able to continue to hold meetings of the trustees at the Malawi High Commission.

**Risk Assessment.** The Trust possesses no physical assets. When making grants it takes such steps as it believes necessary to prevent financial fraud and ensure that grants are made to bona fide organisations or persons. In respect of children and other vulnerable persons or groups it also ensures where relevant that the bodies or persons to which it makes grants have adequate measures in place to keep them from harm and abuse. In other respects the trustees are conscious of the importance of compliance and take such steps as are necessary to avoid failure to do so.

An additional risk lies in the performance of the investment portfolio and its capacity to supplement donations with additional income from the sale of securities to carry out the activities of the Trust. This is mitigated by retaining professional investment managers and having a balanced diversified investment portfolio.

No serious incident or other such matter occurred during the year that should have been brought to the attention of the Charity Commission.

## **Financial review**

The Trust's work is entirely reliant on donation income supplemented where necessary by the income from or sale of investment securities, held as unrestricted funds, as detailed in the Notes to the accounts.

The trustees transferred a total of £30,000 from the unrestricted reserve to support the education programme carried out by the Lilongwe Wildlife Trust (LWT) in Malawi and the research grant programme.

During the year the Trust received a gross income of £50,147 from donations, promotion activities, investment and other income and transfers from investments and spent £40,758 on contributions to the LWT education programme and research grants. After UK operating costs of £3,192 and £2,021 of investment management costs there was a net excess of income over expenditure for the year of £4,176.

## **Investment policy and performance.**

Discretionary management of the portfolio is entrusted to Thomas Miller Investment, based in the Isle of Man. The trustees regularly monitor the performance of their investment managers. The Portfolio comprises two sections, the first of which constitutes our **Unrestricted Reserve**. At the end of the year its market value was £86,104. The second section constitutes the **Expendable Endowment Fund**. This fund is a Reserve, the intention being to grow it steadily over time by additions and natural growth in order to provide long-term income and financial stability. The Fund had a year-end market value of £73,307.

## **Grant making policy**

Since the establishment of the Trust it has been the policy of the Trust to make periodic grants to support the objectives of the Trust in Malawi. This now includes funding an agreed education programme with LWT in Malawi and making available research grants in support of identified environmental and social issues affecting the Nyika and Vwaza areas.

## **Reserves policy**

The trustees aim to maintain free reserves in unrestricted funds to meet the Trust's anticipated future commitments to the education programme in Malawi and to meet the anticipated funding for research grants over the next twelve months.

The balance held as unrestricted funds at 5 April 2019 of £86,104 is sufficient to cover the anticipated expenditure until April 2020.

## **Activities during the year 2018/19**

The activities for 2018/19 were largely driven by the continuing education programme run by LWT. This programme provides for education in the communities surrounding the Nyika National Park and Vwaza Marsh Wildlife Reserve and encompasses the three essential elements of:

- Education through schools and in the communities to teach conservation and environmental best practices to counter the harmful consequences of poaching plants and animals, deforestation and killing animals that threaten livelihood through crop raids.
- Working with local law enforcement agencies to reinforce prosecution of poachers as poaching will only be stopped if there is a meaningful deterrent.
- Finding ways of replacing community income currently earned through lucrative trade in bush meat and the 'Chikanda' trade in orchids.

During the year the Trust received regular activity and financial progress reports from LWT, and had one meeting with the Director of LWT in the UK. In April 2018 David Billing visited

Malawi to review progress during the past year and the planned activities for the third programme year to April 2019.

In April 2019 the Trust's commitment to Phase 1 of the education programme will be completed and we have agreed a second phase of the programme 2019-2022.

In addition, a research grant programme was developed and launched in December 2015 to focus on known environmental and conservation issues that affect the Nyika National Park and the Vwaza Wildlife Reserve.

Nine grants have been awarded to date, four of which have been completed and five are in progress. In addition to providing financial support, the trust helps potential researchers with developing robust proposals and with advice and support in finalising study reports, and is most grateful to Jonathan Timberlake for the time he devotes to this. The completed study reports are published on the Trust website.

The Trust is to a large extent dependent on the support of our donors, both individual and institutional, to fund the activities on the Nyika and at Vwaza Marsh Reserve. Some of our benefactors donate money unconditionally (general unrestricted funds); others express a non-binding preference that their donations are used for specific purposes, which we classify as designated unrestricted funds for administrative purposes as none fall within the legal definition of restricted funds where the donor imposes a restriction on the use of the funds by the trustees.

#### **Project Grants Received.**

We are most grateful for the very generous project grants totalling £5,500 received from non-personal donors namely the Camellia Foundation towards the costs of the education programme.

In addition, a total of £8,942 was donated by individuals, either by regular donation or one-off gifts for which we are most grateful. These donations include gift aid relief where appropriate.

#### **Grants made during the year**

The Trust made the four further payments to LWT under the agreed education programme for year 3. In addition, two supplemental research grants were awarded to grants already awarded 2018. Details of the grants made to institutions can be found in note 6 to the accounts.

**Needs and Risks.** We are aware that the education work in Malawi to some extent can be affected by the health of the Malawi economy, especially when the exchange rate continues to depreciate, increasing local costs but yielding additional local income from our sterling-based funding. We are conscious that unless we build up additional reserves through donation we may in due course be unable to continue to support the activities beyond the agreed periods we have committed to. As we do not operate commercially, we will continue to actively seek funds by way of grants, donations and legacies from all who support our activities, and combine this with fund-raising activities. We are most grateful to all our supporters and especially those who themselves raise funds for us through their own individual initiatives.

#### **Other Activities during the year**

**Website.** [www.nyika-vwaza-trust.org](http://www.nyika-vwaza-trust.org) The website is a powerful tool of communication with our supporters and it also enables the whole computerised world to become familiar with our work and how to support us. Jonathan Timberlake continues to add to the Bibliography and bird and plant checklists making it a valuable resource for scientific research as well as tourists. It is our continued intention that our website should become

the first port of call for anyone who wishes to learn about the fauna and flora of the parks. i.e. the animals and plants that we are helping to conserve. The site also provides an important historical record of our times, and some earlier times, through the recording of every issue of Nyika-Vwaza News. We are most grateful to Mike Budgen for managing the website.

**Twitter. #NyikaVwazaTrust** The NVT Twitter account was opened in early 2019. Weekly posts are made, and we are being followed by an increasing number of people interested in conservation in Malawi. Many thanks to Jonathan Hanson for leading this initiative.

**Revised “A Guide to the Nyika National Park”.** The Trust published a completely revised edition of “Nyika - A Guide to the Nyika National Park” by Sigrid Johnson in July 2017. The Trust has already donated 750 copies to schools and communities in the Nyika/Vwaza areas of Malawi under the education programme and plans to distribute additional copies under Phase 2. The Guide was written primarily for Malawians, to give them a practical tool to learn about their rich natural heritage and to help care for it.

**Technical Advisory Group.** The Trust continued to receive invaluable support from its Technical Advisory Group, through provision of articles for the Newsletter and assistance in updating the Bibliography and species list.

**Nyika-Vwaza News.** Now in its fourteenth year, these biannual newsletters continue to be our principal, regular method of informing our supporters of the work of the trust in the Nyika National Park and the Vwaza Marsh Wildlife Reserve areas. We are indebted to the editor, Jennie Kettlewell, assisted by Mike Budgen, for continuing to plan and produce the newsletters. All 28 of the past issues are posted on our website. Following the provisions of the General Data Protection Act 2018 the Trust has taken steps to ensure supporters voluntarily ‘opt-in’ to the receipt of the newsletters and other communications from the Trust.

**Evening at the Union Jack Club in London.** Our major promotional evening was held in London for the ninth successive year in London, at the Union Jack Club on 23 October 2018.

A talk by Dr Jamie McCallum, Director of Peace Parks Foundation in UK examined the work of the Foundation in facilitating the establishment of the transfrontier conservation areas ‘peace parks’ and in fighting poaching and the international trade in animals and animal parts.

As always, the success of the evening was dependent upon the many people who gave willingly of their time, energy, practical and financial support – to them all we say “Thank you”.

### **Plans for the future**

The trustees will continue to support the LWT education programme as Phase 2 for a further three years 2019-22. In Phase 2 the programme will be extended to include Chitipa and Karonga Districts as well as Rumphu and Mzimba Districts covered in Phase 1. It will also continue developing lines of applied research on relevant conservation and environmental issues, based on the experience and information gathered over the last fifteen years. The intention is to define research needs and to publicise these through the NGO and academic networks.

The trustees will continue to develop the knowledge base using the website with the intention that the facility will become a principal resource of information on the Nyika and Vwaza areas.

The trustees will continue their advocacy work in the United Kingdom, raising funds to enable the work programmes to continue.



### **Trustees' responsibilities in relation to the financial statements**

The charity trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, of the charity for that period. In preparing the financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the applicable Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the Trust deed. They are also responsible for safeguarding the assets of the charity and taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

**Thanks.** I would like to record thanks to all the supporters of the trust, the trustees, and to Peter Lawrance, our honorary secretary and treasurer, for their input during the last year.

**Signature.** This Report was approved by the trustees on 18 July 2019 and is signed on their behalf by

Tom Lupton  
Chairman

**Independent Examiner's Report to the Trustees of the Nyika Vwaza (UK) Trust on the accounts for the year ended 5 April 2019.**

I report on the accounts of the Nyika Vwaza (UK) Trust for the year ended 5 April 2019 as set out in the annual report on pages 10-19.

**Respective responsibilities of the Trustees and the Examiner.**

The charity's trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under Section 144 (2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under section 145 of the 2011 Act);
- To follow the procedures laid down in the General Directions given by the Charity Commission (under section 145 (5) (b) of the 2011 Act); and
- To state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent Examiner's statement**

In the course of my examination no matter has come to my attention which gives me reasonable cause to believe that in any material respect the requirement:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act
- have not been met; or
- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed

8 May 2019

C F Straughan  
Fellow of the Institute of Chartered Accountants in England and Wales  
Rusper House Lodge  
Newdigate Road  
Rusper  
Horsham RH12 4RR

THE NYIKA-VWAZA (UK) TRUST

Balance Sheet as at 5 April 2019

	Notes				2017-18		
		Unrestricted funds	Expendable Endowment	Total	Unrestricted funds	Expendable Endowment	Total
		£	£	£	£	£	£
<b>FIXED ASSETS</b>							
Investments	8	86,104	73,307	159,411	109,873	68,918	178,792
Total Fixed Assets		86,104	73,307	159,411	109,873	68,918	178,792
<b>Current Assets</b>							
Debtors	9	973		973	1,808		1,808
Book Stock		3,264		3,264	3,452		3,452
Cash at Bank		4,213		4,213	3,610		3,610
Total Current Assets		8,450	-	8,450	8,869	-	8,869
<b>Liabilities</b>							
Creditors falling due within 1 year	10	2,944		2,944	5,941		5,941
Net Current Assets		5,506	-	5,506	2,928	-	2,928
<b>TOTAL NET ASSETS</b>							
		91,611	73,307	164,918	112,803	68,918	181,721
<b>The funds of the Charity</b>							
Expendable Endowment Fund	11		73,307	73,307		68,918	68,918
Unrestricted funds		91,611		91,611	112,803		112,803
Total Charity Funds		91,611	73,307	164,918	112,803	68,918	181,721

The Balance Sheet was approved by the trustees on 18 July 2019 and is signed on their behalf by

Tom Lupton  
Chairman

THE NYIKA-VWAZA (UK) TRUST

Statement of Financial Activities for the period 6 April 2018 to 5 April 2019

	Notes	2017-18				Unrestricted Funds	2017-18 Expendable Endowment Fund	Total
		Unrestricted Funds		Total Unrestricted funds	Expendable Endowment Fund			
		General	Designated	£	£			
<b>INCOME</b>		£	£	£	£	£	£	
Donations and legacies		4,890	9,552	14,442		14,442	16,591	
Promotional activities		1,702		1,702		1,702	3,753	
Investment Income	3	2,076		2,076	1,542	3,618	4,688	
Other Income		385		385		385	37	
Transfer from Investments	8	30,000		30,000		30,000	29,500	
<b>Total Income</b>		<b>39,053</b>	<b>9,552</b>	<b>48,605</b>	<b>1,542</b>	<b>50,147</b>	<b>54,569</b>	
<b>EXPENDITURE</b>								
Education Programme Grants	6	32,948	7,052	40,000		40,000	34,900	
Research programme grants	6	758		758		758	12,349	
Nyika Guide Book issued FOC	6	30		30		30	5,845	
Fund Raising and Promotion Costs		1,146		1,146		1,146	4,064	
Investment Management costs	4	1,176		1,176	845	2,021	1,542	
Other support costs	5	2,016		2,016		2,016	653	
<b>Total expenditure</b>		<b>38,074</b>	<b>7,052</b>	<b>45,126</b>	<b>845</b>	<b>45,971</b>	<b>60,193</b>	
<b>Net Income/(Expenditure)</b>		<b>978</b>	<b>2,500</b>	<b>3,478</b>	<b>697</b>	<b>4,176</b>	<b>(5,624)</b>	
Other gains/(losses) on investments		11,739		11,739	1,124	12,863	(7,818)	
Movement on other assets		(36,409)		(36,409)	2,567	(33,842)	(24,545)	
<b>Net movement in funds</b>		<b>(23,692)</b>	<b>2,500</b>	<b>(21,192)</b>	<b>4,389</b>	<b>(16,803)</b>	<b>(38,832)</b>	
<b>Reconciliation of funds</b>								
Funds brought forward				112,803	68,918	181,721	151,634	
<b>Total Funds carried forward</b>				<b>91,611</b>	<b>73,307</b>	<b>164,918</b>	<b>112,803</b>	
							<b>68,918</b>	
							<b>181,721</b>	

**THE NYIKA-VWAZA (UK) TRUST**  
**Statement of Cash Flows**  
For the period ending 5 April 2019

				2017-18		
	Unrestricted funds	Expendable Endowment	Total	Unrestricted funds	Expendable Endowment	Total
	£	£	£	£	£	£
Net Income/(Expenditure)	3,478	697	4,176	(6,468)	844	(5,624)
adjustments:						
Transfer from investment account	(30,000)		(30,000)	(29,500)		(29,500)
Investment income	(2,076)	(1,542)	(3,619)	(3,004)	(1,685)	(4,689)
investment management costs	1,176	845	2,021	1,542	840	2,382
(Increase)/decrease in debtors/stocks	1,022	0	1,022	(3,397)	0	(3,397)
Increase/(decrease) in creditors	(2,997)	0	(2,997)	5,187	0	5,187
<b>Net cash used in operating activities</b>	<b>(29,397)</b>	<b>(0)</b>	<b>(29,397)</b>	<b>(35,640)</b>	<b>(0)</b>	<b>(35,640)</b>
<b>Cash flows from investing activities</b>						
Interest and Dividends	2,076	1,542	3,618	3,004	1,685	4,688
investment management costs	(1,176)	(845)	(2,021)	(1,542)	(840)	(2,382)
net proceeds from sale of investments	29,100	(697)	28,403	28,038	(845)	27,193
net cash provided by investing activities	30,000	0	30,000	29,500	0	29,500
<b>Change in cash and cash equivalents</b>	<b>603</b>	<b>(0)</b>	<b>603</b>	<b>(6,140)</b>	<b>(0)</b>	<b>(6,140)</b>
Cash and cash equivalents brought forward	3,610	0	3,610	9,750	0	9,750
Cash and cash equivalents carried forward	4,213	0	4,213	3,610	0	3,610

## The Nyika Vwaza (UK) Trust

### Notes to the accounts

#### 1. Accounting Policies

##### (a) Basis of preparation and assessment of going concern

The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

The trust constitutes a public benefit entity as defined by FRS 102.

The trustees consider that there are no material uncertainties about the Trust's ability to continue as a going concern. The most significant areas of adjustment and key assumptions that affect items in the accounts are to do with estimating, if applicable, the liability from multi-year grant commitments (see note 1(d) and note 10 for more information). With respect to the next reporting period, 2019-20, the most significant areas of uncertainty that affect the carrying value of assets held by the Trust are the level of investment return and the performance of investment markets (see the investment policy and performance and risk management sections of the trustees' annual report for more information).

##### (b) Funds structure

The charity has one unrestricted fund, being a legacy in 2009 from the late Ian Hay. Unrestricted income funds comprise those funds which the trustees are free to use for any purpose in furtherance of the charitable objects. Unrestricted funds include designated funds where the trustees, at their discretion, have created a fund for a specific purpose.

At the time of receipt of the legacy the trustees decided to create an expendable endowment fund using part of the funds from the same legacy. This fund is unrestricted as to the use of funds by the trustees but it is the intention of the trustees to let the fund grow to provide income in the future.

Further details of each fund are disclosed in note 8.

##### (c) Income recognition

All income is recognised once the charity is entitled to the income or there is sufficient certainty of receipt that the income will be received, and the amount of income receivable can be measured reliably. Donations, are recognised when they have been communicated and received in writing with notification of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that those conditions will be fulfilled in the reporting period.

Legacy gifts are recognised on a case by case basis following the granting of probate when the administrator/ executor for the estate has communicated in writing both the amount and settlement date. In the event that the gift is in the form of an asset other than cash or a financial asset traded on a recognised stock exchange, recognition is subject to the value of the gift being reliably measurable with a degree of reasonable accuracy and the title to the asset has been transferred to the charity.

Interest on funds held on deposit is included upon notification of the interest paid or payable by the bank. Dividends are recognised once the dividend has been paid. This is normally upon notification by our investment advisor.

**(d) Expenditure recognition**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure and it is probable that settlement will be required and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. All expenses, including support costs and governance costs, are allocated or apportioned to the applicable expenditure headings in the statement of financial activities. For more information on this allocation refer to note (h) below.

Research grants payable are payments made to third parties in the furtherance of the charitable objects of the Trust. In the case of an unconditional grant offer this is accrued once the recipient has been notified of the grant award. The notification gives the recipient a reasonable expectation that they will receive a grant. Grant awards that are subject to the recipient fulfilling performance conditions are only accrued when the recipient has been notified of the grant and any remaining unfulfilled conditions attaching to that grant are outside of the control of the Trust.

Provisions for grants are made when the intention to make a grant has been communicated to the recipient but there is uncertainty as to the timing of the grant or the amount of grant payable.

A provision for a multi-year grant is recognised at its present value where settlement is due over more than one year from the date of the award and there are no unfulfilled performance conditions under the control of the Trust that would permit the Trust to avoid making the future payment(s).

**(e) Irrecoverable VAT**

Irrecoverable VAT is charged against the expenditure heading for which it was incurred.

**(f) Allocation of support and governance costs**

Support costs have been differentiated between governance costs and other support costs. Governance costs comprise all costs involving the public accountability of the charity and its compliance with regulation and good practice. These costs include costs related to statutory audit and legal fees together with an apportionment of overhead and support costs relating to trustee Board and sub Committee meetings.

Governance costs and support costs relating to charitable activities have been apportioned based on the nature of the support costs between the education programme and research grants. The allocation of support and governance costs is analysed in note 5.

**(g) Costs of raising funds**

The costs of generating funds consist of investment management.

**(h) Charitable activities**

The expenditure on charitable activities includes grants made, governance costs and an apportionment of support costs as shown in note 5.

**(i) Fixed asset investments**

Investments are initially recognised at their transaction value and subsequently measured at their market value as at the balance sheet date using the closing quoted market price. The statement of financial activities includes the net gains and losses arising on revaluation and disposals throughout the year.

The Trust does not acquire or use put options, derivatives or other complex financial instruments.

**(j) Investment gains and losses**

All gains and losses are taken to the statement of financial activities as they arise. Realised gains and losses on investments are calculated as the difference between sales proceeds and their opening carrying value or their purchase value if acquired subsequent to the first day of the financial year.

Unrealised gains and losses are calculated as the difference between the fair value at the year end and their carrying value. Realised and unrealised investment gains and losses are combined in the Statement of Financial Activities.

**(k) Contingent liabilities**

A contingent liability is identified and disclosed for those grants resulting from:

- a possible obligation which will only be confirmed by the occurrence of one or more uncertain future events not wholly within the trustees' control; or
- a present obligation following a grant offer where settlement is either not considered probable; or
- the amount has not been communicated in the grant offer and that amount cannot be estimated reliably.

**2. Related party transactions and trustees' expenses and remuneration**

The trustees all give freely of their time and expertise without any form of remuneration or other benefit in cash or kind (2018: £nil). Expenses paid to the trustees in the year totalled £331 (2018: £416). These expenses were made up of 1 trustee reimbursed travel expenses of £331 (2018: £416).

**3. Investment income**

	<b>2019</b>	<b>2018</b>
	<b>£</b>	<b>£</b>
Dividends - equities	2,631	3,530
Interest - fixed interest securities	987	1,158
<b>Total</b>	<u>3,618</u>	<u>4,688</u>

In 2019 investment income, £1,542 (2018:£1,685) was attributable to the expendable endowment funds with the balance of £2,076 (2018: £3,003) to unrestricted funds.

**4. Investment management costs**

	<b>2019</b>	<b>2018</b>
	<b>£</b>	<b>£</b>
Investment management fees	2,021	2,382

In 2019, £845 (2018: £840) of investment management costs were attributable to expendable endowment funds, £1,176 (2018: £1,542) to unrestricted funds.



## 5. Allocation of governance and other support costs

The breakdown of support costs and how these were allocated between governance and other support costs is shown in the table below:

Cost type	Total Allocated	Governance Related	Other support costs	Basis of apportionment
	£	£	£	
Trustees expenses	331	-	331	Usage
Other costs	1,685	-	1,685	Usage
Total	<u>2,016</u>	<u>-</u>	<u>2,016</u>	

### Allocation of support costs:

	2019	2018
	£	£
Grants to Lilongwe Wildlife Trust Education Programme	1,978	482
Research grants	38	171
<b>Total allocated</b>	<u>2,016</u>	<u>653</u>

## 6. Analysis of charitable expenditure

The charity undertakes its charitable activities through grant making and awarded grants to a number of individuals and institutions in furtherance of its charitable activities.

	Grant funded activity	Support and governance costs	Total	2018
	£	£	£	£
Funded from unrestricted funds:				
Grants to LWT for Education in Malawi	40,000	1,978	41,978	35,382
Guide Books donated to Malawi	-	-	-	5,845
Grants for Research	758	38	796	12,520
	<u>40,758</u>	<u>2,016</u>	<u>42,774</u>	<u>53,747</u>

The education grants were made to an institution and grants for research to either institutions or individuals supported by an institution.

The Education grants were made from unrestricted funds £32,948 (2018: £20,847) and designated funds £7,052 (2018 £14,053)

The research grant was made from unrestricted funds £758, (2018:£12,349)

No Guide Books were donated to Malawi during the year, (2018: 748 books, £4,788).

5 Guide books were donated to copyright libraries in the UK.

## 7. Auditor's remuneration

The Independent Examiner's remuneration was Nil, (2018: Nil).

## 8. Fixed Asset Investments

Movement in fixed asset investments	2019		2018	
	£ Unrestricted Fund Investments	£ Endowment Fund Investments	£ Unrestricted Fund Investments	£ Endowment Fund Investments
Market value brought forward at 6 April 2018	91,529	65,764	127,386	64,999
Investment Income	2,076	1,542	3,004	1,685
Transfer to income	(30,000)		(29,500)	
Portfolio management fees	(1,176)	(845)	(1,542)	(840)
Net gain on revaluation	11,739	1,214	(7,819)	(80)
Market value as at 5 April 2019	74,169	67,586	91,529	65,764
Equities & alternatives	50,825	47,657	63,624	45,714
Fixed interest securities	23,344	19,929	27,905	20,050
Investments as at 5 April 2019	74,169	67,586	91,529	65,764
Cash held within the investment portfolio	11,935	5,721	18,344	3,154
Total Investments	86,104	73,307	109,873	68,918

All investments are carried at their fair value. Investment in equities and fixed interest securities are all traded in quoted public markets, primarily the London Stock Exchange. Holdings in common investment funds, unit trusts and open-ended investment companies are at the bid price. The basis of fair value for quoted investments is equivalent to the market value, using the bid price. Asset sales and purchases are recognised at the date of trade at cost (that is their transaction value).

The significance of financial instruments to the ongoing financial sustainability of the Trust is considered in the financial review and investment policy and performance sections of the trustees 'Annual Report'.

The main risk to the Trust from financial instruments lies in the combination of uncertain investment markets and volatility in yield.

The Trust manages the investment risks by retaining expert advisors and operating an investment policy that provides for a high degree of diversification of holdings within investment asset classes that are quoted on recognised stock exchanges. The Trust does not make use of derivatives and similar complex financial instruments as it takes the view that investments are held for their longer term yield total return and historic studies of quoted financial instruments have shown that volatility in any particular 5 year period will normally be corrected.

## 9. Analysis of Current assets

	2019	2018
	£	£
Stock 'Nyika Guide' Book	3,264	3,452
Accrued Income	973	1,497
Other debtors		310
Cash at bank	4,213	3,610
<b>Total</b>	<u>8,450</u>	<u>8,869</u>

All current assets in 2019 and 2018 relate to unrestricted funds.

## 10. Analysis of Current liabilities

	2019	2018
	£	£
Creditors under 1 year		
5 Research Grants payable (2018:3)	2,928	5,935
Accrued charges	16	6
<b>Total</b>	<u>2,944</u>	<u>5,941</u>

All creditors in 2019 and 2018 relate to unrestricted funds.

Movement in recognised provisions and funding commitments during the year:

	Charitable commitments accrued £
Grant commitments recognised at the start of the year	5,935
New grant commitments charged to the SoFA in year (see note 6)	758
Grants paid during the year	<u>(3,765)</u>
Amount of grant commitments recognised as at 5 April 2019	<u>£2,928</u>

## 11. Analysis of charitable funds

Analysis of Fund movements	Balance b/fwd	Income	Expenditure	Transfers	Gains	Fund c/fwd
	£	£	£	£	£	£
Expendable endowment	68,918	1,542	(845)		3,692	73,307
Unrestricted funds	112,803	2,076	(1,176)	(30,000)	7,908	91,611
<b>Total</b>	<u>181,721</u>	<u>3,618</u>	<u>(2,021)</u>	<u>(30,000)</u>	<u>11,600</u>	<u>164,918</u>

The expendable endowment was established as part of the legacy from the late Ian Hay. The trustees have the power to spend both the income and the capital but it is their intention to grow the fund to support future Trust activity.

The unrestricted funds are available to be spent for any of the purposes of the charity.

## 12. Reconciliation of net movement in funds to net cash flow from operating activities

	2019	2018
	£	£
Net movement in funds	4,176	(5,624)
Transfer from Investment account	(30,000)	(29,500)
Add back depreciation charge		
Deduct investment income shown in investing activities	(3,619)	(4,689)
Add back investment management costs	2,021	2,382
Decrease (increase) in debtors	1,022	(3,397)
Increase (decrease) in creditors	(2,997)	5,187
Net cash used in operating activities	<u>(29,397)</u>	<u>(35,640)</u>